

TERREBONNE
Parish School District
201 Stadium Drive, Houma, LA 70360

FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE

Tuesday, June 16, 2020

**Immediately following the 5:00 P.M. Education, Technology, & Policy Committee;
and the Buildings, Food Service, & Transportation Committee
Central Office Board Room**

AGENDA

1. Call to Order
2. Matter bearing upon Excess Casualty Insurance renewal – Jack Moore, Risk Manager

The Committee recommends that the Board accept the renewal offer for Excess Casualty Insurance from Berkley Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record) covering Automobile Liability, General Liability, Errors and Omissions Liability, and Nurse's Professional Liability with limits of \$1,000,000.00 per occurrence with a \$3,000,000.00 General Aggregate limit for General Liability, \$1,000,000.00 per accident for Auto Liability, and \$1,000,000.00 per claim for Errors and Omissions and Nurse's Professional Liability, subject to \$300,000.00 Self-Insured Retention with an annual premium of \$190,308.00, rejecting Uninsured/Underinsured Motorist Liability, effective July 1, 2020, through July 1, 2021, and further, authorize the Board president to sign all necessary documents pertaining thereto. **(This Proposed Recommendation will be presented at the Special School Board Meeting, immediately following all Committee meetings on June 16, 2020.)**

3. Matter bearing upon proposal for Workers' Compensation and Casualty Third Party Administration Services – Jack Moore, Risk Manager

The Committee recommends that the Board accept the proposal for Third Party Administration services from Gulf South Risk Services, Inc. for the Self-Insured Workers' Compensation and Casualty plans, with an annual fee of \$47,000.00, effective July 1, 2020, through July 1, 2023. **(This Proposed Recommendation will be presented at the Special School Board Meeting, immediately following all Committee meetings on June 16, 2020.)**

4. Matter bearing upon approval of bid for Hunting and Trapping lease on Section 16 Lands **(Proposed Recommendation)** – Curtis Constrantiche, Purchasing Agent

The Committee recommends that the Board accept the highest bid received, meeting all specifications, for Hunting and Trapping lease on Section 16 Lands for a five (5) year period, beginning June 1, 2020, through May 31, 2025, allow the Purchasing Department to re-advertise those sections where no bid was received and/or those sections in which leases were surrendered, and further, authorize the Board president to sign all necessary documents pertaining thereto:

| | |
|--|------------|
| Section 16, Township 21 South, Range 12 East | \$1,500.00 |
| Nicholas T. LeBlanc | |
| 4268 Southdown Mandalay Road | |
| Houma, LA 70360 | |

5. Original Budget 2019/2020 **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board adopt the attached 2019/2020 original budget for the Special Revenue Fund.

6. Revised Budgets 2019/2020 Special Revenue Funds **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board adopt the attached 2019/2020 revised budgets for the Special Revenue Funds.

7. Matter bearing upon Variable Budgets for Fiscal Year 2019/2020 **(Proposed Recommendation)** - Rebecca Breaux, Chief Financial

Officer

The Committee recommends that the Board adopt, as presented, the Final 2019/2020 Budgets for the designated funds, that the Board allow the final budgets for the funds be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities.

8. Matter bearing upon Monthly Budget-to-Actual Comparison report **(Information)** – Rebecca Breaux, Chief Financial Officer
9. Matter bearing upon Sales Tax collections update **(Information)** - Rebecca Breaux, Chief Financial Officer
10. Adjournment

COMMITTEE MEMBERS

Clyde Hamner, Chairman
Michael LaGarde, Vice Chairman
Stacy Solet

Rebecca Breaux
Chief Financial Officer

RB/bp

c: Board Members
Superintendent and Staff
Schools
Mr. C. Berwick Duval, II, Legal Counsel
Ms. Sandy Holloway, BESE, District 3
Mr. Stephen Smith, All South Consulting Engineers
The Courier, The Times, KFOL/KJUN-HTV10
Radio Stations, KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce